

# LAYOUT APPLICATION

## Municipal Corporation of Hyderabad

(UNDER SECTION 388 OF THE H.M.C. ACT,1955)

TO,

THE COMMISSIONER,  
Municipal Corporation of Hyderabad,  
Hyderabad-A.P.

Sir,

I / We hereby give you notice that I/ we intend to utilize, sell lease or otherwise dispose of my/our lands or portion of portions of the same bearing Survey No.....and having an extent of ..... Acres..... street..... division or ward, of Hyderabad Municipal Corporation, as sites for the construction of Buildings for residential or Non residential or industrial purposes as indicated in appendix,

I /We forward here with site plans to scale 1.500 in quadruplicate, three on tracing cloth and the other two Blue prints indicating the following particulars in serial.

1. (a) The correct boundaries of the land for which the layout is prepared based on survey records indication Survey Nos. Within and around.
2. (b) Contour levels at 50 ft (15 metres) intervals, Topographical details in the land and within a radius of 300 feet indicating the existing buildings, roads, open spaces with reference to layouts if any approved and the developments taken place.
3. A plan showing existing Thermal lines, Telephone lines, water mains, Drainage Sewers as certified by the concerned Authorities. (Appendix I)

Note : Where there are no Thermal lines, Water mains and Sewers, within reach, the alternative arrangements made to secure the three essential services are indicated clearly in the plan and explained in the Appendix ( )

4. The direction and means of Street access from the existing public or private street intended level and width of proposed Street with Sections.

The Street alignment and the building line, the arrangements to be made for Raising and Levelling, paving, Metalling , Flagging & Channeling, Sewering, Drainage Conserving and Lighting the Street. (Appendix II)

5. The position; No. and size of the individual Building plots open space for public purposes such as parks, playgrounds, Schools, Shopping Centers & parking places etc., with their extents supplemented by a statement of the same particulars in appendix III.

I also enclose a Non-encumbrance Certificate from the Registration Department as to the free title on the land together with a true copy of sale deed certified by a Gazetted Officer or got verified by a Corporation Officer, authorized by the Municipal Commissioner, in this behalf.

I am crediting in cash/by Cheque Rs..... as fee for sanction of layout at 1% of the minimum of Rs. 50/-.

I /we (jointly and severally) agree to develop the foads to the required standard as per the specification prescribed by the Corporation and to provide Underground Storm water Drains, through proper culverts and to Sewer and Light the area and to carry out all the arrangements to the satisfaction of the Municipal Commissioner, as per the agreement that will be executed by me on intimation.

I /we hereby undertake not utilize. Sell , Lease or otherwise dispose of the land as sites for the construction of residential or non residential buildings until all the amenities are provided as indicated in the conditions of the layout either by the Corporation or by me, as agreed upon through , Registered Agreement on Stamped paper worth Rs. 1.50 paisa.

I/we also undertake; to hand over to the Corporation, the roads after developing them to the prescribed Standard and the open spaces such as Parks and Playgrounds earmarked for communal uso, free of cost.

The Drainage Works (Both Sewers as well as Storm Water) and Lighting will be carried out by the Corporation and the estimated cost of the same works will be deposited with the Corporation before sanction of the layout

The applicant as per standard specifications affixed may carry out the remaing works such as construction of roads plantation of Avenue etc.. Subject to 50% of the cost the said works (refundable ) as estimated by the Corporation towards security deposit is credited in the Municipal Treasury, and 50% towards supervision charges (non-refundable). To cover the remaining 50% of the cost of (works, to be executed by the applicant). Plots of equivalent value will have to be mortgaged (in prescribed from) in favour of the Corporation as additional security within 7 days from the date of receipt of the provisionally approved layout and these amount are refundable to me after the works are completed to the satisfaction of Municipal Commissioner, and the layout shall not be accorded unless these conditions are fulfilled.

SIGNATURE OF LICENCED  
Surveyor/Architect/Engineer

SIGNATURE OF THE OWNER  
of land Address(es) of Owner(s)