

GREATER HYDERABAD MUNICIPAL CORPORATION::HYDERABAD

TENDERS ARE INVITED FOR

Name of the Work : Grant of License for Running of Toy Train in Indira Park.



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Tender No.:02/UB5/UBD/GHMC/2019, Dt:21.01.2019.

GREATER HYDERABAD MUNICIPAL CORPORATION

**O/o. Director, Urban Biodiversity, Indira Park, Lower Tank Bund Road,
Hyderabad.**

Tenderer

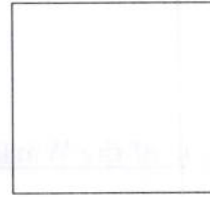

Director

Urban Bio-Diversity, GHMC


21/1/19

To

The Commissioner,
Greater Hyderabad Municipal Corporation,
Hyderabad.



Sir,

Ref: GHMC – Urban Biodiversity - Grant of License for Running of Toy Train
in Indira Park, Secunderabad Zone, GHMC – Tenders – Reg.

* * *

1. Name of the applicant's /
Company / firm : _____
(In BLOCK LETTERS)
2. Father's Name : _____
(In case of individuals)
3. Address of the applicant :
(a) Permanent : _____
(b) Temporary/Correspondence : _____
(c) Tel. No. (Office) : _____
(Resi) : _____
(d) 'e' mail ID : _____
5. Present business / occupation : _____
6. a) Bank Account No. : _____
b) Nature of Account : _____
c) Name of Bank & Address : _____
7. PAN Card No : _____
8. Aadhar Card No : _____

Place:

Date :

Signature & Name of the Applicant

Tenderer

Director
Urban Biodiversity, GHMC

21/11/19

**GREATER HYDERABAD MUNICIPAL CORPORATION
HYDERABAD, TELANGANA STATE, INDIA**

Sl. No.	Items	Details
1	Name of work	Grant of License for running of Toy Train in Indira Park (Manual Tender)
2	Name of the Office	Office of the Director (Urban Bio-Diversity), Indira Park, Lower Tankbund Road, Hyderabad.
3	Tender Notice No. & Date	<u>02/UB5/UBD/GHMC/2019, Dt:21.01.2019</u>
4	Bid Processing Fee	Rs. 500/- towards Processing Fee shall be paid through Demand Draft drawn in favour of Commissioner, GHMC & Rs.73/- towards GST through Demand Draft drawn in favor of the CTO, Basheerbagh, Hyderabad – Non refundable.
5	EMD	Rs.6,000/- shall be paid through Demand Draft drawn in favour of the Commissioner, GHMC
6	Bid Document Down load Start Date	22.01.2019 @ 11.00 A.M. onwards
7	Bid Document Down load End Date	31.01.2019 @ 3.00 P.M.
8	Last date & time for receipt of bids	31.01.2019 @ 3.30 P.M.
9	Opening of bids	31.01.2019 @ 4.00 P.M.
10	Address / E-mail ID	<u>dub.ghmc@gmail.com</u>
11	Contract details	83749 01776

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Urban Bio-Diversity, GHMC


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Eligibility criteria:

	Eligibility Condition	Proof of documents to be submitted
a)	Tenderer, shall have Valid Registration Certificate of the company/firm/contractor. Individual contractors are exempted.	Copy of Certification.
b)	Proof of the Tenderer for having executed any revenue collection work in any State or Central Government with a total turnover of Rs.25 Thousands or more in any one financial year during last three years. (Experience certificate issued by the Officer not less than D.O. rank).	Experience Certificate
c)	Latest Income Tax Returns, PAN Card & Aadhar Card.	Copy of Certificate

General Terms and Conditions:

1. Bids shall be submitted Manually in the Box provided in the Office of the Director, Urban Bio-Diversity, Indira park, Lower Tank Bund Road, Hyderabad.
2. The Bid processing fee and GST are non refundable in any circumstances. The bid security deposit / EMD shall be refunded to the unsuccessful bidders except H1 and H2, soon after finalizing the tenders, after receipt of requisition from the bidder.
3. Tenders submitted without EMD shall be summarily rejected.
4. The Bidder should enclose the Bid processing fee, EMD, and GST by way of DD's with the tender document.
5. The bidders are advised to submit their Hard copies of tender document.
6. Bidder should give a Declaration that the bidder it's sister concerns if any, OEM/Principal has not been debarred/blacklisted by any central or State Govt./Quasi-Govt. departments or organizations for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices.

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7. GHMC reserves their right in not considering a bid of the bidder, if such bidder/consortium member was a previous supplier and had a past bad track record or their earlier performance was unsatisfactory on any count.
8. The bidder must keep the bid validity for a period of 120 days with effect from the date of opening of financial bid. If the bidder withdraws his offer within 120 days the security deposit will be forfeited.
9. Any wrong declaration in this regard if comes to the notice at a later date, will disqualify him from tendering.
10. The Commissioner, GHMC reserves the right to accept / reject any or all the tenders without assigning any reasons thereof.
11. Conditional bids are not acceptable and liable for rejection.
12. **The bidders shall submit all the bids, i.e. technical & financial bids in separate covers [Technical Bid-Cover-A, Financial Bid Cover-B] duly sealed.**
13. No bid can be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity. Withdrawal of a bid during this interval will result in the forfeiture of its bid security (EMD).
14. During evaluation of the bids, GHMC may, at its discretion, ask the bidder for clarification of its bid.
15. Bidder shall not approach GHMC officers outside of the office hours and/or outside GHMC office premises, from the time of the tender call notice to the time the contract is awarded.
16. Any effort by a bidder to influence GHMC officers in the decisions on bid evaluation, bid comparison or contract award may result in rejection of the bidder's offer and bidder may also be marked as ineligible for future bids. If the bidder wishes to bring additional information to the notice of the GHMC, it should do so in writing.
17. Amendment of bidding documents:

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**Director
Urban Bio-Diversity, GHMC**

Ag
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- i. At any time prior to the deadline for submission of bids, GHMC, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.
 - ii. All prospective bidders those have received the bidding documents will be notified of the amendment and such modification will be binding on all bidders.
 - iii. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the GHMC, at its discretion, may extend the deadline for the submission of bids.
18. The GHMC will deal with the bidder directly and no middlemen/agents/ Commission agents etc. should be asked by the bidders to represent their cause and they will not be entertained by the GHMC.
 19. The tenderers should quote the prices both in words & figures in Indian currency. No sort of representations will be considered in this matter.
 20. The GHMC, in its discretion, reserves the right to reject or accept any or all the tenders, wholly or partly, without assigning any reasons. The decision of the Director (Urban Bio-Diversity), GHMC with regard to the Technical Bids will be final and no correspondence or representations will be entertained in this regard.
 21. Even after awarding the said Contract, the GHMC reserves the right to terminate the same at any time, without assigning any reason.
 22. The quantity of requirement is approximately mentioned in tender shall be liable to increase/decrease depending upon the necessity.
 23. Successful bidder shall have to execute an agreement within (7) days from the date of issue of Order with GHMC on a non-judicial stamp paper worth Rs.100/- (should be submitted by the agency) expressing acceptance of the terms and conditions for execution of work.

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24. The Commissioner, GHMC reserves the right to accept or reject any tender either partly or wholly without assigning any reason thereof.

25. The bidder shall appoint one liaison officer to attend arbitration if any at his own cost for immediate settlement.

26. **Termination of the Contract:**

GHMC, Hyderabad is the sole arbitrator in case of failure by the vendor to perform any of its obligation under or arising out of the agreement. All disputes, differences and questions what so ever which may arise between the parties here to during the continuance of the agreement the GHMC, Hyderabad will have option to terminate the agreement or impose penalty. Order can be terminated by GHMC, Hyderabad without assigning any reasons forthwith.

27. **Special Conditions :**

A. Tender Schedule should be submitted in sealed cover with the superscription, as "Tender for Grant of License for Running of Toy Train in Indira park" should contain the technical qualifications as follows.

B. Demand drafts for Rs.500/- (Rupees five Hundred only) towards Process fee and Rs. 73/- (Rupees Seventy Three Only) towards GST and Rs. 6,000/- (Rupees Six Thousand Only) EMD.

C. Proof of the Tenderer for having executed works relating to revenue collection in any State or Central Government with a total turnover of Rupees Twenty Five Thousands or more in any one financial year during last three years. (Experience certificate issued by the Officer not less than D.O. rank).

D. The Particulars of the applicant like Name, Address, Phone numbers, Bank Account Number, the nature of account, and the name of the Bank, email ID, Aadhar Card etc., to be furnished on the form supplied along with the tender schedule.

E. Declaration & undertaking in the sheet supplied along with the tender schedule.

Tenderer



Director
Urban Bio-Diversity, GHMC



- F. The booklet containing the terms & conditions and other documents supplied along with the tender schedule shall have to be filled in and signed by the tenderer and shall be dropped in the tender box kept in the office of the Director, Urban Biodiversity, GHMC Hyderabad between 10.30 am to 3.30 pm on 31.01.2019. (Tenders will not be accepted after expiry of the time i.e., 3.30 pm.).
- G. Tenders not properly filled or mutilated or with incorrect, inaccurate information or generally not complying with the conditions will be rejected.
28. No alterations, amendments or modifications shall be made by the tenderer in the tender documents like declaration & undertaking, Terms & Conditions, Specifications and if any such alterations are made or any special conditions attached, the tender is liable to be rejected without reference to the tenderer.
29. If the tender is made by an individual it shall be signed by him and his full name and complete address shall be given. If it is made by partnership firm it shall be signed in the name of the firm by a partner of the firm who shall sign his own name and give the name and address of each partner of the firm. In case the tender is made by or on behalf of a company incorporated under the Companies Act, it shall be signed by the Managing Director or by one of the Directors duly authorized on his behalf.
30. In case of any disorderly conduct or disturbance by the applicant or the person accompanying the applicant, in or around the place of tender, or for any other reason, the GHMC shall be entitled to exclude such person(s) from the premises, and initiate criminal proceedings under the law.
31. Evaluation of tenders will made by the department based on submission of pre-registration of the tenders. GHMC will not be responsible for the contents of any unclosed or unsealed covers.
32. Once a sealed tender is received with the application it will not be returned under any circumstances and the rate tendered therein by the tenderer shall be binding in case of acceptance of the same.

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33. GHMC shall have the right and power to change, modify, alter, extend, and reduce the time of tender and also to postpone the date of receipt of tenders, opening of tenders to any other day for reasons recorded in writing.
34. The tenderer should remit the EMD through Demand Draft drawn on any nationalized bank in favour of "Commissioner, GHMC" and should enclose the same along with the tender (in cover "A").
35. EMD of unqualified tenderers will be returned on the same day of opening of the tenders on request.
36. **The issue of license shall be to the highest quoted tenderer by way of tender and the selected bidder / tenderer on fulfilling terms and conditions will be accorded the grant of license for running of Toy Train in Indira Park. The bidding of licensing fee is for one year, which includes repairing the existing toy train. However the minimum bid amount for one year is fixed as Rs. 58,300/- (Rupees Fifty Eight Thousand & Three Hundred Only).**
37. The tender quoted by the tenderers shall be higher than the highest tendered amount and shall be in multiples of Rs.100/-.
38. The higher of the highest tendered rate will be accepted and such acceptance shall be binding on the applicant and the applicant / successful tenderer shall strictly bind to the action initiated by GHMC.
39. In case the day and the date fixed for the receipt of tenders is declared by the Government as public holiday, the same will be held on the immediate next working day and accordingly the date of receipt of tenders will get extended, except as otherwise informed to the tenderers at the place of tender or through a newspaper notification or by affixing a notice to that effect on the notice board in Urban Biodiversity, GHMC.
40. The acceptance of the Tender Amount during tenders shall be subject to confirmation by the Commissioner, GHMC. Intimation of confirmation of License or otherwise as the case may be, will be communicated by Registered Post or mail etc., within (7) days of such confirmation. In case of non-receipt of such intimation, it shall be the responsibility of the applicant to personally obtain

Tenderer

Director

Urban Bio-Diversity, GHMC


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