GREATER HYDERABAD MUNICIPAL CORPORATION (GHMC)

Expression of Interest (EOI) cum BID

Invitation for

"MAINTENANCE OF VARIOUS TYPES OF TOILETS BY SAFAI KARMACHARI'S IN MALAKPET CIRCLE- 06 CHARMINAR ZONE,GHMC "

EoI cum Bid Notice NIT.No 37/EE-6/CRZ/GHMC/2020-2021 dt.06.10.2020

06th September 2020

Greater Hyderabad Municipal Corporation, Malakpet, Circle 06 ,Charminar Zone, ***Hyderabad,India-500036***
Website: www.ghmc.gov.in Phone No: 040-23225397

SCHEDULE OF BID PROCESS

Bidders are invited to submit their Bids on or before the time, date and at the office for submission as indicated below. The Bids submitted after this time and date or at any other office other than indicated herein below will not be considered under any circumstances; unless notified by the Authority with full information of the altered time, date and the office for submission. Bid document shall be downloaded from " https://www.ghmc.gov.in" under tenders notifications section.

EoI cum Bid Notice No 37/EE-6/CRZ/GHMC/2020-2021 Dt.06.10.2020

S No.	Event Description	Particulars
1	RFP downloadable from website (Date &Time)	07.10.2020 from 10.30AM onwards
2	Bid Due date / Bid Submission date	13.10.2020 upto 3.00 PM
	Pre-Bid meeting Date & Time	12.10.2020 at 3.00 pm
3	Address for Communication & submission of Bid	The Executive Engineer, Malakpet Circle No.6, Charminar Zone, GHMC. (Louis Braille Park), at Nalgonda X-Roads, Old Malakpet, Division No:26. Hyderabad,India-500036
4	Date & Time for opening of Technical Bid (Eligibility & Qualification Criteria)	14.10.2020 at 12.00noon
5	Date & Time of opening of Financial Bid	14.10.2020 at 3.00PM
6	Bid Security (Refundable)	*Rs. 25,000/(Rupees Twenty Five Thousand only) in the form of demand draft drawn in favor of the Commissioner, Greater Hyderabad Municipal Corporation payable at Hyderabad and drawn on any scheduled bank.*

Note:

In case of any further clarification required the bidders may contact the Authority at eec6.ghmc@gmail.com or approach the O/o. The Executive Engineer, Malakpet, Circle 06 ,Charminar Zone, Greater Hyderabad Municipal Corporation, Circle Office(Louis Braille Park), Nalgonda X roads, Hyderabad,India-500036

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1. INTRODUCTION

The rapid growth of Hyderabad has cast an enormous strain on the city's infrastructure. Rapid population growth in urban areas usually gets coupled with lack of individual and communal sanitary consciousness. Owing to the dire need, Greater Hyderabad Municipal Corporation (GHMC) has initiated various measures to create/ improve the city's sanitation infrastructure as a part of Swachh Bharat Mission including providing Public toilets. In this regard, Toilets been installed at multiple locations in various parts of the Malakpet circle 06,GHMC

Hence, GHMC ("Authority") is inviting this Expression of Interest (EoI) cum Bid from Registered Safai Karmachari/Firms/Contractors ("Applicant") to submit proposal for maintenance of the toilets already commissioned/ constructed for sustainable sanitation to the citizens of Hyderabad.

2. OBJECTIVE

The broad objective of this Expression of Interest (EoI) cum Bid is to empanel the qualified and experienced firms for maintenance of the toilets in various selected locations in Malakpet circle 06, Charminar zone GHMC area for a period of initially for one year and may be extended to another (02) years.

3. SCOPE OF WORK

Broadly the empaneled firms shall provide the following services:

a) Provide essential services such as liquid soap, soaps, napkins, dust bins etc. for users of the public Toilets.

b) Undertake adequate measures for safety and security of users, including deployment of required personnel for operation, cleaning, security and gadgets such as CCTV etc.

c) Take necessary precautions for environmental and social safeguards in accordance with applicable norms and guidelines.

d) Dedicated cleaning staff shall be provided for Public Toilet Units. Engaging men and Equipment and provide the disinfectants and implements for cleaning. It is suggested that a attendant is available during the working hours. They shall be provided with Identity Card and Apron inscribed with name of GHMC, Malakpet circle 06.

e) Through Quick cleaning is to be carried out by the attendant at an interval of 2 Hrs for the cluster of 10 toilets and the toilet seats and flooring shall be in dry condition.

f) One person for every cluster of 10 unit of Public Toilet to be deployed for cleaning and washing the unit round the clock, including public holiday for a period of initially for one year and may be extended to another (02) years.

- Daily washing with water and phenyl washing.
- Sweeping up to 50 mtrs around the structure and sprinkling of disinfectant mixture of

200 gms (50 gms bleaching powder and 150 gms lime).
- Disinfectant Toilet cleaner liquid such as Harpic/Domex etc.
- Removal of solid waste from dust bins at least once in a day as per GHMC Norms.

g) Consumables required for cleaning & operation of toilets to be ensured. Provide tools - Cleaning Brooms, Sweeping brooms, Coir brush, Scraping Sheet, Bamboo Basket, Plastic containers, Plastic Buckets, Plastic Mug, Sponge piece, Washing Soap, Phenyl, Disinfectant Toilet Cleaner liquid, Bleaching powder and lime powder shall be supplied to the staff Engaged for the purpose.

h) Septage cleaning and/or maintenance of Bio Digestor(s) shall be taken up at own cost.

i) To Operate the Public toilet units during the Maintenance period including regular cleaning in surrounding areas, monitoring and functioning of user amenities, handling emergency situations, functioning of information and communication systems, availability of basic infrastructure requirements such as electricity for lighting purposes, proper drainage, removal of municipal solid waste, and telecommunication etc.

j) The private partner is to specifically ensure that the Toilet units and clustered amenities are clean and free of debris & garbage through regular monitoring, maintenance and solid waste collection.

k) Maintain cleanliness around the complex to the extent of 50 metres and ensure it is litter free and urination free.

l) Maintain the Public Toilet Units, Greenery and clustered amenities and all of its components/facilities in good and usable condition and perform routine and periodic maintenance works including civil, plumbing, electrical & mechanical works as well as maintenance and servicing.

m) No commercial activities are allowed at the Public Toilets and clustered amenities, such as advertisements at the public toilets and other space rentals during the maintenance period and they shall be completely under the control of GHMC. Further, it is the responsibility of the agency not to use or allow any person to use toilet block for other purposes than intended.

n) The Maintenance contract is not transferable to any other agency at any point of time without prior approval of the GHMC.

o) Transfer Public Toilets and clustered amenities to the GHMC at the end of the concession period, pursuant to successful completion of necessary inspection, renewals/repairs/replacement.

p) Day wise Cleaning schedule of the PTU shall be maintained which shall be monitored by Engineer-in-Charge/ AMOH appointed by the GHMC and duly submit the monthly summarized report to the GHMC concern officer

q) Maintain all the records of:
- Day wise Record on number of users using the Public Convenience.
- A Complaint or Suggestion Book for the users

- Hourly cleaning report displayed at the toilet and keep a record of the same

r) Filling of overhead loft water tank for a required quantity with water.

4. ELIGIBILITY

a. The invitation is open to all the entities that are Registered safai karmachari's with the government.

b. The Applicant shall bear all costs associated with the preparation and submission of its application and the Authority will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the EoI cum Bid process.

c. The Applicant should not be black-listed by any of Central/ State Government or PSUs or Urban Local Bodies or any other Government body.

d. Decision of the GHMC, regarding the eligibility, is final and binding.

5. Submission of EoI Cum Bid: EoI cum Bid shall be submitted along with the filled in formats provided as appendices to this document in two cover system i.e (i) Technical Bid cover (ii) Financial Bid cover.

All envelopes shall be super scribed as NAME OF THE BIDDER ..... and followed by "MAINTENANCE OF VARIOUS TYPES OF TOILETS BY SAFAI KARMACHARI'S IN Malakpet Circle-06, Charminar Zone, GHMC"

The EoI cum Bid shall be submitted on or before 3.00PM Hrs (IST) on 13 th of October , 2020 Submission by email or other electronic means will not be accepted. It is the responsibility of the interested party to ensure that it is delivered at prescribed address by the stated deadline through post/courier/ in person only. The Authority shall not be held responsible for any delay in delivery or lost in transit cases.

The EoI cum Bid shall be submitted through offline only and addressed to:

The Executive Engineer, Greater Hyderabad

Municipal Corporation

Malakpet Circle 06, Louis Braille Park, Nalgonda X roads, Charminar Zone Hyderabad: 500036

Tel: 9849382820 E-mail: eec6.ghmc@gmail.com

For any assistance, Applicants can contact the following officer as per their convenience on the addresses given below:

The Assistant Engineer,(HD)
Malakpet, Circle 06 ,Charminar Zone,
Greater Hyderabad Municipal Corporation,
Hyderabad, India-500036.

Tel: 7337557274 E-mail: eec6.ghmc@gmail.com

Only complete EoI response received on or before the due date and time shall be considered. After completion of time EOI / BID will not be accepted

Locations of the toilets are enclosed in the ANNEXURE -V

6. Technical Bid:

The applicant shall submit the following documents in a sealed cover "Technical bid cover"

i. Covering Letter as per Annexure I

ii. Details of the Applicant as per Annexure II and III

iii. Bid security of Rs.25,000/- (Rupees Twenty Five thousand only) in shape of a Demand Draft drawn in favour of "The Commissioner, GHMC" payable at Hyderabad which shall be refundable. After completion of evaluation The Bid security is returned to those applicants who are not qualified at Technical Bid stage immediately after completion of the empanelment process and the Bid security of the empanelled applicants will be returned after completion of their agreement period.

Technical Evaluation: A Consultancy Evolution Committee ("Committee") appointed by the Authority will examine the EOI submitted by the applicants based on the parameters such as cleaning methodology and maintenance of toilets. If the Committee so decides that a presentation by the Applicants on their submitted methodology is required to be given before the Committee, the same will be intimated to the applicant. The Committee reserves the right to waive-of any shortfalls during evaluation; accept the whole or part of or reject any or all responses to this Bid. The decision of the Committee is final and binding on all the applicants for selection of the methodology and no correspondence is entrained in this regard.

7. Financial Bid submission:

The Bidder shall submit the financial bid as per the **Annexure IV** in a separate sealed cover quoting maintenance fee for cluster of 10 toilets locations consisting one male and one female toilet at each location within vicinity of 2 Kms for a period of initially for one year and may be extended to another (02) years. If any applicant not quoted, their bid will summarily be rejected.

8. Selection Criteria:

The Committee will evaluate the financial bids of those Applicants who are qualified in technical evaluation. Mere submission of bid does not entitle the Applicants for qualifying in technical evaluation but the methodology shall be selected and approved by the Committee as appropriate. If the Committee so decides that a presentation by the Applicants on their submitted methodology is required to be given before the Committee, the same will be intimated to the applicant (any time before Financial bid evaluation). After arriving at the L1 of maintenance charges, the Committee shall empanel the firms.

9. Other Terms & Conditions

Payment Terms:

i. Payment will be released monthly based on the submission of report of concern AMOH/Designated officer of the circle.

ii. The bill will be paid duly deducting the penalties and any physical damage charges to the toilet. Penalty clause is as follows

iii. The penalty amounts will be levied to the agency if the maintenance is not done satisfactorily on any particular day or on receipt of any specific complaint to the effect that the cleaning is unsatisfactorily and also for not following the conditions as follows

Sl. No.	Performance indicator	Penalty per unit per day
1	Cleaning and washing not attended (**one time**)	100/-
2	Cleaning and washing not attended (**full time**)	200/-
3	Janator absent per day at each cluster	150/-
4	Phenyle not used (per day)	50/-
5	Acid not used (weekly)	100/-

6	Sweeping and sprinkling of disinfectants not attended (**one time**)	100/-
7	Sweeping and sprinkling of disinfectants not attended (**full time**)	200/-
8	If any report / complaint from the users	300/-

The extension of further 02 years is subject to outcome of performance in the first year of maintenance and as per certification of the Officer in charge from GHMC.

GHMC reserves the right to choose any one or more firms for empanelment based on the response in this EoI.

Annexure I

(Covering letter to be submitted in the letter head of the applicant)

Date:

To,

Executive Engineer,
Greater Hyderabad Municipal Corporation
Malakpet circle 06, , Charminar Zone Hyderabad: 500036
Tel: 9849382820 E-mail: eec6.ghmc@gmail.com

Subject: Expression of Interest (EoI) for MAINTENANCE OF VARIOUS TYPES OF TOILETS BY SAFAI KARMACHARI'S IN Malakpet circle 06, Charminar Zone, GHMC.

Dear Sir

Having examined the EoI cum Bid, the undersigned, offers to submit the application in full conformity with the said EoI cum Bid. I/We have read the provisions of EoI cum Bid and confirm that these are acceptable to us.

I/We hereby declare that all the information and statement made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification at any stage of the selection process.

I/We understand that you are not bound to accept any proposal you receive. Also, at any stage, the process may be terminated without assigning any reason and without any liability to firms, whatsoever, it may be.

Thanking you.

Yours faithfully

Signature:

In Capacity of _____

Duly authorized to sign proposal for and on behalf of ----------

Place

Annexure 2

Details of Applicant

a)	Name of the Applicant (Legal Name)	
b)	Country of incorporation	
c)	Legal Status	
d)	Year of Establishment	
e)	Registration details	(Enclose certificate of Incorporation/ Registration etc. as applicable)
f)	Address for Communication	
g)	PAN Number	Copy to be enclosed
h)	GST Number	Copy to be enclosed
i)	Brief description including details of its main lines of business	
j)	Name, Address, E-mail id and Contact Number of the Authorized Signatory, who is authorized to respond to this EoI	
k)	Any other information	

Signature of Authorized Signatory
Date:
Place:

Annexure - III
Technical Bid

Sl.No.	Item
1	Cleaning of toilets with cluster of 10 toilets locations with each one male and one female units using Manual and Mechanical means cleaning at least once in 2 Hrs and maintaining surrounding area clean and neat upto 50 Mtrs and avoiding open urination and providing cleaning equipment and cleaning materials like phenyl, Domex/ Harpic and all consumables all the time with the attendant and cleaning with Power Jet spray morning and Evening

Enclosures:

i. Power Jet Spraying machine Documents and photos
ii. Any Similar nature of work Experience in the Government/PSU/Private organization
iii. Plan of action for maintenance of the toilets Signed copy

(Signature, name and designation of the authorized signatory)

Annexure IV

(FINANCIAL BID)
[on the letter head of the Bidding firm]

EoI cum Bid Notice No. 37/EE-6/CRZ/GHMC/2020-2021 Dt.06.10.2020

Date:

The Executive Engineer,

Malakpet Circle No:6

Charminar Zone, GHMC

Hyderabad: 500036

Sub : "Maintenance of various types Of Toilets In Malakpet, Circle-06,GHMC".

Sir,

As a part of the Bid for the subject work, we here by submit the following as Bid price as our quote to the Greater Hyderabad Municipal Corporation

Our financial quote is:

Sl No	**Methodology of cleaning**	**in INR (Approximate Cost per one month per each cluster of 10 toilets in the vicinity of 2 kms.**	
1	Cleaning of toilets with cluster of 10 toilets locations with each one male and one female units using Manual and Mechanical means cleaning at least once in 2 Hrs and maintaining surrounding area clean and neat upto 50 m and avoiding open urination and providing cleaning equipment and cleaning materials like phenyl, Domex/ Harpic and all consumables all the time with the attendant and cleaning with Power Jet spray morning and Evening	(in figures)	
		(in words)	

We undertake to acknowledge that the bid evaluation be carried by the Committee authorized by the Authority and the decision of the Committee will be final and binding on us, financial bids of only those Applicants who are qualified in technical evaluation to be opened.

Applicant Signature

Note: The financial Bid to be submitted strictly as per the above format. Noncompliance to the above format shall disqualify the firm's BID.

Annexure V

Slno	Cluster no	Ward no	Location	Category	No of seats	Approximate Cost per one month per each cluster of 5 toilets in the vicinity of 2 kms in Rs:
1	24/1	24	1.Zakir Hussain Grave Yard-I 2. Zakir Hussain Grave Yard-II 3.Zakir Hussain Community Hall 4.Press Colony 5.LIC Colony Bus Stop 6.SBH-A Colony Park 7. SBH-A Colony Junction 8. Shiva Ganga Theatre 9.Konar Diagnostic Centre 10.Saidabad Ward Office	PUBLIC TOILETS	2	
2	24/2	24	1.Anand Biscuit Factory 2.Konark Diagnostic Centre II 3.New Saidabad Colony 4.Kranthi Nagar 5.Triveni Nagar 6.B-Block Ilaiah Park 7.SBH-A Colony Park II 8.GA-II Colony Park 9.Kalyan Nagar Park 10.Lokayuktha Park	PUBLIC TOILETS	2	
3	25/1	25	1.Beside Ward Office 2.Basthi Beside Ward Office I	PUBLIC TOILETS	2	

			3. Basthi Beside Ward Office II 4.Behind Grave Yard Arora PG College 5.Arora PG College I 6.Arora PG CollegeII 7.St. Baptist Church Moosarambagh I 8. St. Baptist Church Moosarambagh II 9.Sripuram Colony Park 10.SBH Park			
4	28/1	28	1.Beside Nala New Malakpet 2.Azampura Ward Office 3.Beside Nala Seven Temple Road 4.Braille Park Akberbagh 5.Kaladera Park 6.Beside Moosi Nala Nagabowli 7.ROB Dabeerpura 8.Dabeerpura UPHC 9.Opp: Almas Masjid 10.Purani Haweli	PUBLIC TOILETS	2	
5	26/1	26	1.Hytech function Hall 2.Red Rose Bakery 3.Sarojini Nagar Park 4.Palmetam Park 5.Salar-E-Milath Park 6.Mahboobgunj Park 7.Afzal Nagar 8.Ambedkar Nagar 9.Shanker Nagar Slum 10.Prince Body Guard Community Hall	PUBLIC TOILETS	2	