

## GREATER HYDERABAD MUNICIPAL CORPORATION

NIT.No. 01/GHMC/SE(D&PIU)/2020-21

Dated: 04 /11/2020

### SHORT TENDER NOTICE

Sealed tenders in offline mode are invited for the **printing and supply of Training Booklets for GHMC Elections-2020** as per Annexure-A, to the Commissioner, GHMC for the year 2020, for the ensuing GHMC Elections as directed by State Election Commission, Telangana.

All the interested Suppliers/Firms may drop their offers in sealed envelopes clearly mentioning on the top of the sealed envelopes **"TENDER FOR PRINTING AND SUPPLY OF TRAINING BOOKLETS FOR GHMC ELECTIONS 2020"** duly filling the rates in both words and figures, for the items of supply of their choice in the Annexure with rates for atleast one item as per terms and conditions of the Tender, along with a Demand Draft (DD) drawn in favor of the Commissioner, GHMC for Rs. 10,000.00 (Rupees Ten Thousand Only) towards Earnest Money deposit so as to drop the same in the tender box available at the O/o Officer on Special Duty, Housing, 5<sup>th</sup> Floor, Head Office, GHMC by 07.11.2020 by 04:00 PM.

Tenders received after due date and time will be summarily rejected. The tenders will be opened in 07.11.2020 at 05:00PM in the presence of the Committee constituted for finalizing unit rates. The Annexure-A and other details can be viewed and downloaded at the website <https://www.ghmc.gov.in/>.

Sd/-

**Superintending Engineer (D&PIU),  
5th Floor, CC Complex, Tank bund road,  
GHMC**

**ANNEXURE-A**

**Details of Training Booklets**

SL.No	Booklet Name	No.of Pages in each Booklet	No.of Booklets	Rate in Rupees per Booklet (each to be quoted, both in words & Figures Inclusive of all taxes, as applicable)	
				(Only one Rate should be quoted against each item)	
				In figures	In words
1	<b>Compendium of Instructions</b> (Cover page with Colour) (Back and Back printing)	468	10100		
2	<b>Manual of Election Law Booklet.</b> Cover page with Colour) (Back and Back printing)	267	9800		
3	<b>Hand Book for Returning Officers.</b> Cover page with Colour) (Back and Back printing)	379	400		
4	<b>Hand Book for Presiding Officers.</b> Cover page with Colour) (Back and Back printing)	177	20000		
5	<b>Hand Book for Contesting Candidates.</b> Cover page with Colour) (Back and Back printing)	231	6000		
6	<b>Observer Booklet.</b> Cover page with Colour) (Back and Back printing)	74	100		
7	<b>Model Code of Conduct &amp; FAQs</b> (Cover page with Colour) (Back and Back printing)	84	10000		

**Note:** 1.The soft copy of the above booklets will be provided