

# **GREATER HYDERABAD MUNICIPAL CORPORATION (GHMC)**



## **Expression of Interest (EOI) cum BID Invitation for “MAINTENANCE OF PUBLIC TOILETS IN MOOSAPET 23, Kukatpally Zone”**

**EoI cum Bid Notice NIT.No:39/01/EE/C23/GHMC/2020-2021**

Greater Hyderabad Municipal Corporation  
ZONAL OFFICE, KUKATPALLY ZONE  
Website: [www.ghmc.gov.in](http://www.ghmc.gov.in) Phone No:040-23225397

**SCHEDULE OF BID PROCESS**

Bidders are invited to submit their Bids on or before the time, date and at the office for submission as indicated below. The Bids submitted after this time and date or at any other office other than indicated herein below will not be considered under any circumstances; unless notified by the Authority with full information of the altered time, date and the office for submission. Bid document shall be downloaded from “ <https://www.ghmc.gov.in>” under tenders notifications section.

**EoI cum Bid Notice NIT.No.39/01/EE/C23/ GHMC/2020-2021**

<b>S No.</b>	<b>Event Description</b>	<b>Particulars</b>
1	RFP downloadable from website (Date & Time)	10.03.2021 from 03.00 PM onwards
2	Bid Due date / Bid Submission date	15.03.2021 upto 3:00 PM
3	Address for communication & submission of Bid	The Executive Engineer, Greater Hyderabad Municipal Corporation, CIRCLE OFFICE, MOOSAPET, CIRCLE 23 ,KP ZONE Hyderabad, India-500018
4	Date & Time for opening of Technical Bid (Eligibility & Qualification Criteria)	16.03.2021 at 11.00AM
5	Date & Time of opening of Financial Bid	16.03.2021 at 11:30AM
6	Bid Security (Refundable)	1. Rs. 25,000/( Rupees Twenty Five Thousand only) in the form of demand draft drawn in favor of the Commissioner, Greater Hyderabad Municipal Corporation payable at Hyderabad and drawn on any scheduled bank.

**Note:**

1. In case of any further clarification required the bidders may contact the Authority at [eec23.ghmc@gmail.com](mailto:eec23.ghmc@gmail.com) or approach the O/o. The Executive Engineer, Greater Hyderabad Municipal Corporation, CIRCLE OFFICE, MOOSAPET, CIRCLE 23 ,KP ZONE Hyderabad, India-500018.

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## **1. INTRODUCTION**

- 1.1 The rapid growth of Hyderabad has cast an enormous strain on the city's infrastructure. Rapid population growth in urban areas usually gets coupled with lack of individual and communal sanitary consciousness. Owing to the dire need, Greater Hyderabad Municipal Corporation (GHMC) has initiated various measures to create/improve the city's sanitation infrastructure as a part of Swachh Bharat Mission including providing Public toilets. In this regard, Toilets been installed at multiple locations in various parts of the Kukatpally Zone, GHMC
- 1.2 Hence, GHMC ("Authority") is inviting this Expression of Interest (EoI) cum Bid from Registered Firms/Contractors ("Applicant") to submit proposal for maintenance of the toilets cluster wise which are already commissioned/ constructed for sustainable sanitation to the citizens of Hyderabad.
- 1.3 In Moosapet Circle-23, 13 clusters have been identified by grouping nearby location in one cluster

## **2. OBJECTIVE**

The broad objective of this Expression of Interest (EoI) cum Bid is to empanel the qualified and experienced firms for maintenance of the toilets in various selected locations in Moosapet of KP zone GHMC area for a period of initially for one year and may be extended to another (02) years.

## **3. SCOPE OF WORK**

Broadly the empaneled firms shall provide the following services:

- a) Provide essential services such as liquid soap, soaps, napkins, dust bins etc. for users of the public Toilets.
- b) Take necessary precautions for environmental and social safeguards in accordance with applicable norms and guidelines.
- c) Dedicated cleaning staff shall be provided for Public Toilet Units. Engaging men and Equipment and provide the disinfectants and implements for cleaning. It is suggested that a attendant is available during the working hours. They shall be provided with Identity Card and Apron inscribed with name of GHMC, Moosapet circle, Kukatpally Zone.
- d) Quick cleaning is to be carried out by the attendant every fortnight for respective cluster and the toilet seats and flooring shall be in dry condition.
- e) One person for every Public Toilet to be deployed for cleaning and washing the unit round

the clock, including public holiday for a period of initially for one year and may be extended to another (02) years.

- washing with cold water duly engaging care taker.
  - Sweeping up to 50 mtrs around the structure and sprinkling of disinfectant mixture of 200 gms (50 gms bleaching powder and 150 gmslime).
  - Disinfectant Toilet cleaner liquid .
  - Removal of solid waste from dust bins at least once in a day as per GHMC Norms.
  - **Water supply arrangements to the public toilets shall be supplied on his/her own.**
  - **A Care taker should be present all time near the toilet location and ensure cleaning and proper hygiene.**
  - **Any damaged parts or missing parts in the toilets at the time of allotting should be replaced with good ones and to be maintain them in proper way**
- f) Septage cleaning and/or maintenance of Bio Digestor(s) shall be taken up at owncost.
- g) To Operate the Public toilet units during the Maintenance period including regular cleaning in surrounding areas, monitoring and functioning of user amenities, handling emergency situations, functioning of information and communication systems, availability of basic infrastructure requirements such as electricity for lighting purposes, proper drainage, removal of municipal solid waste, and telecommunication etc.
- h) The private partner is to specifically ensure that the Toilet units and clustered amenities are clean and free of debris & garbage through regular monitoring, maintenance and solid waste collection.
- i) Maintain cleanliness around the complex to the extent of 50 metres and ensure it is litter free and urination free.
- j) Maintain the Public Toilet Units, Greenery and clustered amenities and all of its components/facilities in good and usable condition and perform routine and periodic maintenance works including civil, plumbing, electrical & mechanical works as well as maintenance and servicing.
- k) Carry out only those commercial activities at the Public Toilets and clustered amenities or elsewhere that is permitted by the GHMC, such as advertisements at the public toilets and other space rentals etc. and earn revenues from such permitted commercial activities during the Maintenance period. Not to use or allow any person to use toilet block for other purposes.
- l) The Maintenance contract is not transferable to any other agency at any point of time without prior approval of the GHMC.

- m) Transfer Public Toilets and clustered amenities to the GHMC at the end of the concession period, pursuant to successful completion of necessary inspection, renewals/repairs/replacement.
- n) Day wise Cleaning schedule of the PTU shall be maintained which shall be monitored by Engineer-in-Charge/ AMOH appointed by the GHMC and duly submit the monthly summarized report to the GHMC concern officer
- o) Maintain all the records of:
  - Day wise Record on number of users using the Public Convenience.
  - A Complaint or Suggestion Book for the users
  - Hourly cleaning report displayed at the toilet and keep a record of the same

#### **4. ELIGIBILITY**

- a. The invitation is open to all the entities that are Registered safai karmachari's/ companies or agencies that are registered under Companies Act, 1956 or 2013 or MSME or its equivalent or under Limited Liability Partnership Act, 2008 or its equivalent or; an NGO or Society or Trust or Partnership Firm or registered contractors.
- b. Having experience in labour engaging contracts in similar nature of any other which engaging labour is prime criteria.
- c. The Applicant shall bear all costs associated with the preparation and submission of its application and the Authority will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the EoI cum Bid process.
- d. The Applicant should not be black-listed by any of Central/ State Government or PSUs or Urban Local Bodies or any other Government body.
- e. Decision of the GHMC, regarding the eligibility, is final and binding the agency has no other say in this matter.

#### **5. Submission of EoI Cum Bid:**

EoI cum Bid shall be submitted along with the filled in formats provided as appendices to this document in two cover system i.e (i) Technical Bid cover (ii) Financial Bid cover.

5.1 All envelopes shall be super scribed as NAME OF THE BIDEER.....and followed by "Maintenance of Public Toilets in Moosapet 23, KPZ"

5.2 The EoI cum Bid shall be submitted on or before 3:00PM (IST) on 15.03.2021

5.3 Submission by email or other electronic means will not be accepted. It is the responsibility of the interested party to ensure that it is delivered at prescribed address by the stated deadline through post/courier/ in person only. The Authority shall not be held responsible for any delay in delivery or lost in transitcases.

5.4 The EoI cum Bid shall be submitted through offline only and addressedto:

The Executive Engineer,

Greater Hyderabad Municipal Corporation

MOOSAPETCIRCLE 23 , KP ZONE Hyderabad: 500018

Tel: 9849906758 E-mail: [eec23.ghmc@gmail.com](mailto:eec23.ghmc@gmail.com)

5.5 For any assistance, Applicants can contact the following officer as per their convenience on the addresses givenbelow:

The Assistant Engineer,(HD)

Greater Hyderabad Municipal Corporation

MOOSAPETCIRCLE 23 , KP ZONE Hyderabad: 500018

Tel: 7995009091E-mail: [eec23.ghmc@gmail.com](mailto:eec23.ghmc@gmail.com)

5.6 Only complete EoI response received on or before the due date and time shall be considered after completion of time EOI / BID will not be accepted

5.7 Locations of the toilets are enclosed in the ANNEXURE –V

## **6. Technical Bid:**

6.1 The applicant shall submit the following documents in a sealed cover “Technical bidcover”

- i. Covering Letter as per AnnexureI
- ii. Details of the Applicant as per AnnexureII
- iii. Labour License Documents
- iv. ESI&EPF registration
- v. **Bid Security:**

A. Bid security of Rs.25,000/- (Rupees Twenty Five thousand only) in shape of a Demand Draft drawn infavour of “The Commissioner, GHMC” payable at Hyderabad which shall be refundable. After completion of evaluation The Bid security is returned to those

applicants who are not qualified at Technical Bid stage immediately after completion of the empanelment process and the Bid security of the empanelled applicants will be returned after completion of their agreement period.

## **6.2 Technical Evaluation:**

A Consultancy Evaluation Committee (“Committee”) appointed by the Authority will examine the EOI submitted by the applicants based on the parameters such as cleaning methodology and maintenance of toilets. If the Committee so decides that a presentation by the Applicants on their submitted methodology is required to be given before the Committee, the same will be intimated to the applicant. The Committee reserves the right to waive-of any shortfalls during evaluation; accept the whole or part of or reject any or all responses to this Bid. The decision of the Committee is final and binding on all the applicants for selection of the methodology and no correspondence is entertained in this regard.

## **7. Financial Bid submission:**

7.1 The Bidder shall submit the financial bid as per the **Annexure V** in a separate sealed cover quoting maintenance fee through mechanical means for each cluster within vicinity of 2 Kms for a period of initially for one year and may be extended to another (02) years. If any applicant not quoted, their bid will summarily be rejected.

## **8. Selection Criteria:**

8.1 The Committee will evaluate the financial bids of those Applicants who are qualified in technical evaluation. Mere submission of bid does not entitle the Applicants for qualifying in technical evaluation and approved by the Committee as appropriate. After arriving at the L1 of maintenance charges, the Committee shall empanel the firms. The committee decision is final and binding in all matters and no claim is entertained in any respect in any manner at any stage.

## **9. Other Terms & Conditions**

### **9.1 Payment Terms:**

- i. Payment will be released monthly based on the submission of report of concern AMOH/Designated officer of the circle.



- ii. The bill will be paid duly deducting the penalties and any physical damage charges to the toilet.
  - iii. The penalty amounts will be levied to the agency if the maintenance is not done satisfactorily on any particular day or on receipt of any specific complaint to the effect that the cleaning is unsatisfactorily and also for not following the conditions laid down. **Rs.500/- Penalty will be levied per day per toilet if it is not cleaned**
- 9.2 The extension of further 02 years is subject to outcome of performance in the first year of maintenance and as per certification of the Officer incharge from GHMC.
- 9.3 GHMC reserves the right to choose any one or more firms for empanelment based on the response in thisEoI.

**Annexure I**

*(Covering letter to be submitted in the letter head of the applicant)*

Date:

**To,**

Executive Engineer,

Greater Hyderabad Municipal Corporation

MOOSAPETCIRCLE 23 , KP ZONE Hyderabad: 500018

Tel: 9849906758 E-mail: [eec23.ghmc@gmail.com](mailto:eec23.ghmc@gmail.com)

Subject: Expression of Interest (EoI) for MAINTENANCE OF PUBLIC TOILETS  
IN MOOSAPET 23, KUKATPALLY ZONE

Dear Sir

Having examined the EoI cum Bid, the undersigned, offers to submit the application in full conformity with the said EoI cum Bid. I/We have read the provisions of EoI cum Bid and confirm that these are acceptable to us.

I/We hereby declare that all the information and statement made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification at any stage of the selection process.

I/We understand that you are not bound to accept any proposal you receive. Also, at any stage, the process may be terminated without assigning any reason and without any liability to firms, whatsoever, it maybe.

Thanking you.

Yours faithfully

Signature:

In Capacity of .....

Duly authorized to sign proposal for and on behalf of -----

Place .....

**Annexure 2**

**Details of Applicant**

a)	Name of the Applicant (LegalName)	
b)	Country of incorporation	
c)	Legal Status	
d)	Year of Establishment	
e)	Registration details	(Enclose certificate of Incorporation/ Registration etc. as applicable)
f)	Address for Communication	
g)	PAN Number	Copy to be enclosed
h)	GST Number	Copy to be enclosed
i)	Brief description including details of its main lines of business	
j)	Name, Address, E-mail id and Contact Number of the Authorized Signatory, who is authorized to respond to this EoI	
k)	Any other information	

Signature of Authorized

Signatory Date:

Place:

**Annexure -**  
**III Technical**  
**bid**

Sl.No.	Item
1	Cleaning of toilets in each cluster with one care taker and cleaning for atleast once in 2 hrs and maintaining surrounding area clean and neat upto 50 m and avoiding open urination and providing cleaning materials like suitable disinfectant materials all the time with the attendant and cleaning morning and Evening

**Enclosures:**

- i. Any Similar nature of work Experience in the Government/PSU/Private organization
- ii. Plan of action for maintenance of the toilets Signed copy
- iii. Labour license document
- iv. ESI&EPF Registration

(Signature, name and designation of the authorized signatory)

**Annexure IV**  
**(FINANCIALBID)**  
**[on the letter head of the Bidding firm]**

**EoI cum Bid Notice NIT.No.39/01EE/C23/GHMC/2020-2021**

**Date:**

**The Executive Engineer**

**Greater Hyderabad Municipal Corporation**

**MOOSAPETCIRCLE 23 , KP zone,**

**Hyderabad: 500018**

Sub : “MAINTENANCE OF PUBLIC TOILETS IN MOOSAPET 23, KUKATPALLY ZONE”

Sir,

As a part of the Bid for the subject work, we here by submit the following as Bid price as our quote to the Greater Hyderabad Municipal Corporation

Our financial quote per cluster (to be quoted cluster wise) in the following methodology:

<b>Sl No</b>	<b>Methodology of cleaning</b>
<b>1</b>	Cleaning of toilets in each cluster with one care taker and Mechanical cleaning for atleast once in 2 hrs and maintaining surrounding area clean and neat upto 50 m and avoiding open urination and providing cleaning materials like suitable disinfectant materials all the time with the attendant and cleaning morning and Evening

We undertake to acknowledge that the bid evaluation be carried by the Committee authorized by the Authority and the decision of the Committee will be final and binding on us, financial bids of only those Applicants who are qualified in technical evaluation to be opened.

*Applicant Signature*

**Note:** The financial Bid to be submitted strictly as per the Annexure-V format. Noncompliance to the format shall disqualify the firm’s BID.

**Annexure V****(FINANCIAL BID CLUSTERWISE)****(LIST OF CLUSTERS WITH LOCATIONS OF TOILETS)****A - Moosapet Circle**

S No	Cluster No	Location No	Circle	Ward No & Name	Location	Financial Bid In <i>INR</i> (Approximate Cost per one month per each cluster in the vicinity of 2 kms.(both in words and figures))
1	Cluster 1	1	Moosapet - 23	KPHB Colony - 114	Ramya Grounds	
		2	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
		3	Moosapet - 23	KPHB Colony - 114	Ward Office	
		4	Moosapet - 23	KPHB Colony - 114	JNTU to Malasian twonship (Under Flyover)	
		5	Moosapet - 23	KPHB Colony - 114	4th phase, OPP.GHMC park	
		6	Moosapet - 23	KPHB Colony - 114	KPHB 7th phase, Indu Apartment Circle	
		7	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
2	Cluster 3	8	Moosapet - 23	KPHB Colony - 114	RTO Office road, 4th pase	
		9	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
		10	Moosapet - 23	KPHB Colony - 114	7th phase shivalayam temple road	
		11	Moosapet - 23	KPHB Colony - 114	KPHB, Opp.Indu Apartment Circle	
		12	Moosapet - 23	KPHB Colony - 114	Mahindra Ashwitha	
		13	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
3	Cluster 6	14	Moosapet - 23	Balaji Nagar - 115	Khaithlapur road at IDL junction	
		15	Moosapet - 23	Balaji Nagar -	4th phase flyover	

Maintenance Of Various Types Of Toilets In Moosapet circle-23, Kukatpally Zone

				115	(KPHB)	
		16	Moosapet - 23	Balaji Nagar - 115	Tobe Erected	
		17	Moosapet - 23	Balaji Nagar - 115	Rainbow vistas opp. Khaithlapur road	
		18	Moosapet - 23	Balaji Nagar - 115	Khaithlapur bus stop park	
		19	Moosapet - 23	Balaji Nagar - 115	Khaithlapur dumping yard entrance	
		20	Moosapet - 23	Balaji Nagar - 115	Khaithlapur wines shop	
4	Cluster 9	21	Moosapet - 23	Balaji Nagar - 115	Road no.1 Plat park	
		22	Moosapet - 23	Balaji Nagar - 115	Moosapet bus stop	
		23	Moosapet - 23	Balaji Nagar - 115	Kukatpally Govt Jr. College	
		24	Moosapet - 23	Balaji Nagar - 115	Tobe Erected	
		25	Moosapet - 23	Balaji Nagar - 115	Ramdev rao hospital	
		26	Moosapet - 23	Balaji Nagar - 115	Tobe Erected	
5	Cluster 11	27	Moosapet - 23	Allapur - 116	Gayatri nagar indoor stadium - 1	
		28	Moosapet - 23	Allapur - 116	Gayatri nagar railway compound	
		29	Moosapet - 23	Allapur - 116	Gayatri nagar	
		30	Moosapet - 23	Allapur - 116	Parvath nagar auto stand	
		31	Moosapet - 23	Allapur - 116	Bank colony VV nagar	
		32	Moosapet - 23	Allapur - 116	VV nagat statue	
		33	Moosapet - 23	Allapur - 116	Sunnam Cheruvu I	
		34	Moosapet - 23	Allapur - 116	Gayatri nagar indoor stadium - 2	
		35	Moosapet - 23	Allapur - 116	RK Society Beside Park	
		36	Moosapet - 23	Allapur - 116	Borabanda Rly.Station 1	
		37	Moosapet - 23	Allapur - 116	Borabanda Rly.Station 2	
6	Cluster	38	Moosapet - 23	Moosapet -	Goods shed road	



Maintenance Of Various Types Of Toilets In Moosapet circle-23, Kukatpally Zone

12				117	Beside nala	
		39	Moosapet - 23	Moosapet - 117	Goods shed road maisamma cheruvu outlet	
		40	Moosapet - 23	Moosapet - 117	Goods shed road batukamma kunta	
		41	Moosapet - 23	Moosapet - 117	Waddera basti, Dumper bins	
		42	Moosapet - 23	fathe nagar - 118	Khaitan Bridge - 2	
		43	Moosapet - 23	Moosapet - 117	PR nagar Upper park	
		44	Moosapet - 23	Moosapet - 117	PR nagar lower park	
		45	Moosapet - 23	fathe nagar - 118	Khaitan Bridge - 3	
		46	Moosapet - 23	Moosapet - 117	Goodsged road near Weigh Bridge	
		47	Moosapet - 23	Moosapet - 117	Shakti nagar park	
7	Cluster 13	48	Moosapet - 23	Fathenagat - 118	Fathe nagar main road under railway bridge beside nala	
		49	Moosapet - 23	Fathenagat - 118	Fathe nagar main road under flyover	
		50	Moosapet - 23	Fathenagat - 118	Balnagar beside complex	
		51	Moosapet - 23	Fathenagat - 118	Moosapet main road beside matha wine	
8	Cluster 10	52	Moosapet - 23	Balaji Nagar - 115	Road no.1 (opp Trinity church)	
		53	Moosapet - 23	Balaji Nagar - 115	Road no.1 (Brand factory)	
		54	Moosapet - 23	Balaji Nagar - 115	Tobe Erected	
		55	Moosapet - 23	Balaji Nagar - 115	Lodha road opp. Lodha.	
9	Cluster 2	56	Moosapet - 23	KPHB Colony - 114	Miyapur metro station,	
		57	Moosapet - 23	KPHB Colony - 114	main road Culvary Temple road	
		58	Moosapet - 23	KPHB Colony - 114	Near SMR Road Culvary Temple road	

Maintenance Of Various Types Of Toilets In Moosapet circle-23, Kukatpally Zone

		59	Moosapet - 23	KPHB Colony - 114	Near chaitanya college Culvary Temple Road	
		60	Moosapet - 23	KPHB Colony - 114	Near Metro Station Srila park colony Main Street	
		61	Moosapet - 23	KPHB Colony - 114	Gokul plots, Srila park link road - 4, Venkateshwara Khaman	
10	<b>Cluster 5</b>	62	Moosapet - 23	KPHB Colony - 114	Gokul plots, Srila park link road -1	
		63	Moosapet - 23	KPHB Colony - 114	Gokul plots, Srila park link road -2	
		64	Moosapet - 23	KPHB Colony - 114	Near Forum Mall	
		65	Moosapet - 23	KPHB Colony - 114	Forum mall nearVenugopal Temple	
		66	Moosapet - 23	KPHB Colony - 114	KPHB 5th phase park	
		67	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
11	<b>Cluster 7</b>	68	Moosapet - 23	Balaji Nagar - 115	IDL Lake right side Opp. Dhobi Ghat	
		69	Moosapet - 23	Balaji Nagar - 115	IDL road near temple	
		70	Moosapet - 23	Balaji Nagar - 115	Dhobhi Ghat, KPHB phase - I	
		71	Moosapet - 23	Balaji Nagar - 115	Near STP IDL lake.	
12	<b>Cluster 4</b>	72	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
		73	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
		74	Moosapet - 23	KPHB Colony - 114	Bhasgath Singh Nafar	
		75	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
		76	Moosapet - 23	KPHB Colony - 114	Tobe Erected	

Maintenance Of Various Types Of Toilets In Moosapet circle-23, Kukatpally Zone

		77	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
		78	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
		79	Moosapet - 23	KPHB Colony - 114	Tobe Erected	
13	<b>Cluster 8</b>	80	Moosapet - 23	Balaji Nagar - 115	Tobe Erected	
		81	Moosapet - 23	Balaji Nagar - 115	Tobe Erected	
		82	Moosapet - 23	Balaji Nagar - 115	Beside Kukatpally Zonal office (Near Transformer)	
		83	Moosapet - 23	Balaji Nagar - 115	APHB Balaji nagar (Near park dumper bins)	
		84	Moosapet - 23	Balaji Nagar - 115	APHB Balaji nagar, Opp. Andhara Bank	
		85	Moosapet - 23	Balaji Nagar - 115	Balaji nagar (Ward office).	