

# **GREATER HYDERABAD MUNICIPAL CORPORATION (GHMC)**



**Expression of Interest (EOI) cum BID Invitation for  
“MAINTENANCE OF PUBLIC TOILETS IN KUKATPALLY 24,  
Kukatpally Zone”**

**EoI cum Bid Notice NIT.No:39/02/EE/C23/GHMC/2020-2021**

Greater Hyderabad Municipal Corporation  
ZONAL OFFICE, KUKATPALLY ZONE  
Website: [www.ghmc.gov.in](http://www.ghmc.gov.in) Phone No:040-23225397

**SCHEDULE OF BID PROCESS**

Bidders are invited to submit their Bids on or before the time, date and at the office for submission as indicated below. The Bids submitted after this time and date or at any other office other than indicated herein below will not be considered under any circumstances; unless notified by the Authority with full information of the altered time, date and the office for submission. Bid document shall be downloaded from “ <https://www.ghmc.gov.in>” under tenders notifications section.

**EoI cum Bid Notice NIT.No.39/02/EE/C23/ GHMC/2020-2021**

<b>S No.</b>	<b>Event Description</b>	<b>Particulars</b>
1	RFP downloadable from website (Date & Time)	10.03.2021 from 3.00 PM onwards
2	Bid Due date / Bid Submission date	15.03.2021 upto 3:00 PM
3	Address for communication & submission of Bid	The Executive Engineer, Greater Hyderabad Municipal Corporation, CIRCLE OFFICE, MOOSAPET, CIRCLE 23 ,KP ZONE Hyderabad, India-500018
4	Date & Time for opening of Technical Bid (Eligibility & Qualification Criteria)	16.03.2021 at 11:00am
5	Date & Time of opening of Financial Bid	16.03.2021 at 11:30am
6	Bid Security (Refundable)	1. Rs. 25,000/( Rupees Twenty Five Thousand only) in the form of demand draft drawn in favor of the Commissioner, Greater Hyderabad Municipal Corporation payable at Hyderabad and drawn on any scheduled bank.

**Note:**

1. In case of any further clarification required the bidders may contact the Authority at [eec23.ghmc@gmail.com](mailto:eec23.ghmc@gmail.com) or approach the O/o. The Executive Engineer, Greater Hyderabad Municipal Corporation, CIRCLE OFFICE, MOOSAPET, CIRCLE 23 ,KP ZONE Hyderabad, India-500018.

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## **1. INTRODUCTION**

- 1.1 The rapid growth of Hyderabad has cast an enormous strain on the city's infrastructure. Rapid population growth in urban areas usually gets coupled with lack of individual and communal sanitary consciousness. Owing to the dire need, Greater Hyderabad Municipal Corporation (GHMC) has initiated various measures to create/improve the city's sanitation infrastructure as a part of Swachh Bharat Mission including providing Public toilets. In this regard, Toilets been installed at multiple locations in various parts of the Kukatpally Zone,GHMC
- 1.2 Hence, GHMC ("Authority") is inviting this Expression of Interest (EoI) cum Bid from Registered Firms/Contractors ("Applicant") to submit proposal for maintenance of the toilets cluster wise which are already commissioned/ constructed for sustainable sanitation to the citizens ofHyderabad.
- 1.3 In Kukatpally Circle-24, 18 clusters have been identifiedby grouping nearby location in one cluster

## **2. OBJECTIVE**

The broad objective of this Expression of Interest (EoI) cum Bid is to empanel the qualified and experienced firms for maintenance of the toilets in various selected locations inKukatpally of KP zone GHMC area for a period of initially for one year and may be extended to another (02) years.

## **3. SCOPE OFWORK**

Broadly the empaneled firms shall provide the following services:

- a) Provide essential services such as liquid soap, soaps, napkins, dust bins etc. for users of the publicToilets.
- b) Take necessary precautions for environmental and social safeguards in accordance with applicable norms andguidelines.
- c) Dedicated cleaning staff shall be provided for Public Toilet Units. Engaging men and Equipment and provide the disinfectants and implements for cleaning. It is suggested that a attendant is available during the working hours. They shall be provided with Identity Card and Apron inscribed with name ofGHMC, Moosapet circle,Kukatpally Zone.
- d) Quick cleaning is to be carried out by the attendant every fortnight for respective cluster and the toilet seats and flooring shall be in dry condition.
- e) One person for every Public Toilet to be deployed for cleaning and washing the unit

round the clock, including public holiday for a period of initially for one year and may be extended to another (02) years.

- washing with cold water duly Engaging care taker.
  - Sweeping up to 50 mtrs around the structure and sprinkling of disinfectant mixture of 200 gms (50 gms bleaching powder and 150 gmslime).
  - Disinfectant Toilet cleaner liquid .
  - Removal of solid waste from dust bins at least once in a day as per GHMC Norms.
  - **Water supply arrangements to the public toilets shall be supplied on his/her own.**
  - **A Care taker should be present all time near the toilet location and ensure cleaning and proper hygiene.**
  - **Any damaged parts or missing parts in the toilets at the time of allotting should be replaced with good ones and to be maintain them in proper way**
- f) Septage cleaning and/or maintenance of Bio Digestor(s) shall be taken up at owncost.
- g) To Operate the Public toilet units during the Maintenance period including regular cleaning in surrounding areas, monitoring and functioning of user amenities, handling emergency situations, functioning of information and communication systems, availability of basic infrastructure requirements such as electricity for lighting purposes, proper drainage, removal of municipal solid waste, and telecommunication etc.
- h) The private partner is to specifically ensure that the Toilet units and clustered amenities are clean and free of debris & garbage through regular monitoring, maintenance and solid waste collection.
- i) Maintain cleanliness around the complex to the extent of 50 metres and ensure it is litter free and urination free.
- j) Maintain the Public Toilet Units, Greenery and clustered amenities and all of its components/facilities in good and usable condition and perform routine and periodic maintenance works including civil, plumbing, electrical & mechanical works as well as maintenance and servicing.
- k) Carry out only those commercial activities at the Public Toilets and clustered amenities or elsewhere that is permitted by the GHMC, such as advertisements at the public toilets and other space rentals etc. and earn revenues from such permitted commercial activities during the Maintenance period. Not to use or allow any person to use toilet block for other purposes.
- l) The Maintenance contract is not transferable to any other agency at any point of time without prior approval of the GHMC.

- m) Transfer Public Toilets and clustered amenities to the GHMC at the end of the concession period, pursuant to successful completion of necessary inspection, renewals/repairs/replacement.
- n) Day wise Cleaning schedule of the PTU shall be maintained which shall be monitored by Engineer-in-Charge/ AMOH appointed by the GHMC and duly submit the monthly summarized report to the GHMC concern officer
- o) Maintain all the records of:
  - Day wise Record on number of users using the Public Convenience.
  - A Complaint or Suggestion Book for the users
  - Hourly cleaning report displayed at the toilet and keep a record of the same

#### **4. ELIGIBILITY**

- a. The invitation is open to all the entities that are Registered safaikarmachari's/ companies or agencies that are registered under Companies Act, 1956 or 2013 or MSME or its equivalent or under Limited Liability Partnership Act, 2008 or its equivalent or; an NGO or Society or Trust or Partnership Firm or registered contractors.
- b. Having experience in labour engaging contracts in similar nature of any other which engaging labour is prime criteria.
- c. The Applicant shall bear all costs associated with the preparation and submission of its application and the Authority will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the EoI cum Bid process.
- d. The Applicant should not be black-listed by any of Central/ State Government or PSUs or Urban Local Bodies or any other Government body.
- e. Decision of the GHMC, regarding the eligibility, is final and binding the agency has no other say in this matter.

#### **5. Submission of EoI Cum Bid:**

EoI cum Bid shall be submitted along with the filled in formats provided as appendices to this document in two cover system i.e (i) Technical Bid cover (ii) Financial Bid cover.

5.1 All envelopes shall be super scribed as NAME OF THE BIDEER ..... and followed by "Maintenance of Public Toilets in Kukatpally 24, KPZ"

5.2 The EoI cum Bid shall be submitted on or before 3:00PM (IST) on 15.03.2021.

5.3 Submission by email or other electronic means will not be accepted. It is the responsibility of the interested party to ensure that it is delivered at prescribed address by the stated deadline through post/courier/ in person only. The Authority shall not be held responsible for any delay in delivery or lost in transitcases.

5.4 The EoI cum Bid shall be submitted through offline only and addressedto:

The Executive Engineer,

Greater Hyderabad Municipal Corporation

MOOSAPETCIRCLE 23 ,KP ZONE Hyderabad: 500018

Tel: 9849906758 E-mail: [eec23.ghmc@gmail.com](mailto:eec23.ghmc@gmail.com)

5.5 For any assistance, Applicants can contact the following officer as per their convenience on the addresses givenbelow:

The Assistant Engineer,(HD)

Greater Hyderabad Municipal Corporation

MOOSAPETCIRCLE 23 ,KP ZONE Hyderabad: 500018

Tel: 7995009091E-mail: [eec23.ghmc@gmail.com](mailto:eec23.ghmc@gmail.com)

5.6 Only complete EoI response received on or before the due date and time shall be considered after completion of time EOI / BID will not be accepted

5.7 Locations of the toilets are enclosed in the ANNEXURE –V

## **6. Technical Bid:**

6.1 The applicant shall submit the following documents in a sealed cover “Technical bidcover”

- i. Covering Letter as per AnnexureI
- ii. Details of the Applicant as per AnnexureII
- iii. Labour License Documents
- iv. ESI&EPF registration
- v. **Bid Security:**

A. Bid security of Rs.25,000/- (Rupees Twenty Five thousand only) in shape of a Demand Draft drawn infavour of “The Commissioner, GHMC” payable at Hyderabad which shall be refundable. After

completion of evaluation The Bid security is returned to those applicants who are not qualified at Technical Bid stage immediately after completion of the empanelment process and the Bid security of the empanelled applicants will be returned after completion of their agreement period.

## **6.2 Technical Evaluation:**

A Consultancy Evaluation Committee (“Committee”) appointed by the Authority will examine the EOI submitted by the applicants based on the parameters such as cleaning methodology and maintenance of toilets. If the Committee so decides that a presentation by the Applicants on their submitted methodology is required to be given before the Committee, the same will be intimated to the applicant. The Committee reserves the right to waive-of any shortfalls during evaluation; accept the whole or part of or reject any or all responses to this Bid. The decision of the Committee is final and binding on all the applicants for selection of the methodology and no correspondence is entreated in this regard.

## **7. Financial Bid submission:**

7.1 The Bidder shall submit the financial bid as per the **Annexure V** in a separate sealed cover quoting maintenance feethroug mechanical means for each cluster within vicinity of 2 Kms for a period of initially for one year and may be extended to another (02) years. If any applicant not quoted, their bid will summarily be rejected.

## **8. Selection Criteria:**

8.1 The Committee will evaluate the financial bids of those Applicants who are qualified in technical evaluation. Mere submission of bid does not entitle the Applicants for qualifying in technical evaluation and approved by the Committee as appropriate. If the Committee so decides that a presentation by the Applicants on their mechanical methodology is required to be given before the Committee, the same will be intimated to the applicant (any time before Financial bid evaluation). After arriving at the L1 of maintenance charges, the Committee shall empanel the firms. The committee decision is final and binding in all matters and no claim is entertained in any respect in any manner at any stage.



## 9. Other Terms & Conditions

### 9.1 Payment Terms:

- i. Payment will be released monthly based on the submission of report of concern AMOH/Designated officer of the circle.
  - ii. The bill will be paid duly deducting the penalties and any physical damage charges to the toilet.
  - iii. The penalty amounts will be levied to the agency if the maintenance is not done satisfactorily on any particular day or on receipt of any specific complaint to the effect that the cleaning is unsatisfactorily and also for not following the conditions laid down. **Rs.500/- Penalty will be levied per day per toilet if it is not cleaned**
- 9.2 The extension of further 02 years is subject to outcome of performance in the first year of maintenance and as per certification of the Officer incharge from GHMC.
- 9.3 GHMC reserves the right to choose any one or more firms for empanelment based on the response in this EoI.

**Annexure I**

*(Covering letter to be submitted in the letter head of the applicant)*

Date:

**To,**

Executive Engineer,

Greater Hyderabad Municipal Corporation

MOOSAPETCIRCLE 23 ,KP ZONE Hyderabad: 500018

Tel: 9849906758 E-mail: [eec23.ghmc@gmail.com](mailto:eec23.ghmc@gmail.com)

Subject: Expression of Interest (EoI) for MAINTENANCE OF PUBLIC TOILETS  
IN KUKATPALLY CICLE-24, KUKATPALLY ZONE

Dear Sir

Having examined the EoI cum Bid, the undersigned, offers to submit the application in full conformity with the said EoI cum Bid. I/We have read the provisions of EoI cum Bid and confirm that these are acceptable to us.

I/We hereby declare that all the information and statement made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification at any stage of the selection process.

I/We understand that you are not bound to accept any proposal you receive. Also, at any stage, the process may be terminated without assigning any reason and without any liability to firms, whatsoever, it maybe.

Thanking you.

Yours faithfully

Signature:

In Capacity of .....

Duly authorized to sign proposal for and on behalf of -----

Place.....

**Annexure 2**

**Details of Applicant**

a)	Name of the Applicant (LegalName)	
b)	Country of incorporation	
c)	Legal Status	
d)	Year of Establishment	
e)	Registration details	(Enclose certificate of Incorporation/ Registration etc. as applicable)
f)	Address for Communication	
g)	PAN Number	Copy to be enclosed
h)	GST Number	Copy to be enclosed
i)	Brief description including details of its main lines of business	
j)	Name, Address, E-mail id and Contact Number of the Authorized Signatory, whois authorized to respond to this EoI	
k)	Any other information	

Signature of Authorized  
Signatory Date:  
Place:

**Annexure -**  
**III Technical**  
**bid**

Sl.No.	Item
1	Cleaning of toilets in each cluster with care taker and cleaning for atleast once in 2 hrs and maintaining surrounding area clean and neat upto 50 m and avoiding open urination and providing cleaning materials like suitable disinfectant materials all the time with the attendant and cleaning morning and Evening

**Enclosures:**

- i. Any Similar nature of work Experience in the Government/PSU/Private organization
- ii. Plan of action for maintenance of the toilets Signed copy
- iii. Labour license document
- iv. ESI&EPF Registration

(Signature, name and designation of the authorized signatory)

**Annexure IV**  
**(FINANCIALBID)**  
**[on the letter head of the Bidding firm]**

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**Date:**

**The Executive Engineer**

**Greater Hyderabad Municipal Corporation**

**MOOSAPETCIRCLE 23 ,KP zone,**

**Hyderabad: 500018**

Sub : “MAINTENANCE OF PUBLIC TOILETS IN KUKATPALLY CIRCLE-24, KUKATPALLY ZONE”

Sir,

As a part of the Bid for the subject work, we here by submit the following as Bid price as our quote to the Greater Hyderabad Municipal Corporation

Our financial quote per cluster (to be quoted cluster wise) in the following methodology:

<b>SI No</b>	<b>Methodology of cleaning</b>
<b>1</b>	Cleaning of toilets in each cluster with care taker and cleaning for atleast once in 2 hrs and maintaining surrounding area clean and neat upto 50 m and avoiding open urination and providing cleaning materials like suitable disinfectant materials all the time with the attendant and cleaning morning and Evening

We undertake to acknowledge that the bid evaluation be carried by the Committee authorized by the Authority and the decision of the Committee will be final and binding on us, financial bids of only those Applicants who are qualified in technical evaluation to be opened.

*Applicant Signature*

**Note:** The financial Bid to be submitted strictly as per the Annexure-V format. Noncompliance to the format shall disqualify the firm’s BID.

**Annexure V****(FINANCIAL BID CLUSTERWISE)****(LIST OF CLUSTERS WITH LOCATIONS OF TOILETS)****A- Kukatpally Circle**

S No	Cluster No	Location No	Circle	Ward No & Name	Location	Financial Bid In INR (Approximate Cost per one month per each cluster in the vicinity of 2 kms.(both in words and figures)
1	Cluster 14	1	24	119-Old Bowenpally	Inside HAL park,OldBowenpally - 500 011.	
		2	24	119-Old Bowenpally	HAL Park, RR Nagar Road	
		3	24	119-Old Bowenpally	Near park Hasmathpet lake, Old Bowenpally - 500 011.	
		4	24	119-Old Bowenpally	LB Nagar Chatrigadda	
		5	24	119-Old Bowenpally	Opp Kalyan Theatre	
		6	24	119-Old Bowenpally	Diary Farm Road,Swarnadama	
2	Cluster 16	7	24	120 - Balanagar	Near Indiranagar Huts, Balanagar Main road, 500042	
		8	24	120 - Balanagar	IDPL Shivalayam Temple, 500042	
		9	24	120 - Balanagar	Balanagar Main road, Near Nipper, 500042	
		10	24	120 - Balanagar	IDPL NIPER	
		11	24	120 - Balanagar	Near Andhra Jyothi Paper	

Maintenance Of Various Types Of Toilets In Kukatpally cicle-24, Kukatpally Zone

3	<b>Cluster 17</b>	12	24	120 - Balanagar	Near Balanagar Police Station, 500042	
		13	24	120 - Balanagar	BHEL R&D wall, 500042	
		14	24	120 - Balanagar	Railway Track Ferozguda, 500042	
		15	24	120 - Balanagar	Navajevannagar Police station quarters, 500042	
		16	24	120 - Balanagar	PJR Statue	
4	<b>Cluster 19</b>	17	24	121 - Kukatpally	Prakash Nagar Grave Yard	
		18	24	121 - Kukatpally	Nall Cheruvu, Kukatpally - 500 072.	
		19	24	121 - Kukatpally	Saibaba Colony, Kukatpally-500 072.	
		20	24	121 - Kukatpally	AVB Puram Entrance, Kukatpally - 500 072.	
		21	24	121 - Kukatpally	Near Highway Wines, Kukatpally - 500 072.	
		22	24	121 - Kukatpally	Nalla Cheruvu Inside Park	
5	<b>Cluster 20</b>	23	24	121 - Kukatpally	Papireddy Nagar, Kukatpally-500 038.	
		24	24	121 - Kukatpally	Deenabandu Nala colony, Kukatpally - 500 072.	
		25	24	121 - Kukatpally	Asbestos Kaman, Kukatpally - 500 072.	
		26	24	121 - Kukatpally	Pragathi Nagar, UPSC road,Kukatpally - 500 072.	
		27	24	121 - Kukatpally	Sai Sudha sweet house road, Kukatpally - 500 072.	
		28	24	121 - Kukatpally	Asbestos Nala road, Kukatpally - 500 072.	
6	<b>Cluster 21</b>	29	24	122- V.V.Nagar Colony	V.V.Nagar park road, Kukatpally - 500 072.	



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		30	24	122- V.V.Nagar Colony	VV Nagar Main road, 500072	
		31	24	122- V.V.Nagar Colony	BhagameerThambi Point road, Baghameeri, 500072	
7	Cluster 22	32	24	122- V.V.Nagar Colony	H.P Petrol bunk, V.V.Nagar Colony, Kukatpally - 500 072.	
		33	24	122- V.V.Nagar Colony	Sumitra nagar bus stop road, Kukatpally - 50 072.	
		34	24	122- V.V.Nagar Colony	Primary School Baghameer Kukatpally - 500072.	
8	Cluster 23	35	24	122- V.V.Nagar Colony	HMDA park, pipe line road,V.V.Nagar, Kukatpally - 500 072.	
		36	24	122- V.V.Nagar Colony	VV Nagar main road, Pipeline Bins area	
		37	24	122- V.V.Nagar Colony	Ushamullapudi graveyard, Hyderanagar - 500 072.	
		38	24	122- V.V.Nagar Colony	Vishal Towers	
		39	24	122- V.V.Nagar Colony	Vinayak Park	
9	Cluster 24	40	24	122- V.V.Nagar Colony	Madhavaram Nagar, Kukatpally - 500 072.	
		41	24	122- V.V.Nagar Colony	Allwyn Colony Phase-I Open Space	
		42	24	122- V.V.Nagar Colony	Chitharamma Temple	
		43	24	122- V.V.Nagar Colony	Deenabandu Bridge	

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10	Cluster 25	44	24	123- Hydernagar	In JalavayuVihar, Hyderabad - 500 072.	
		45	24	123- Hydernagar	Ramnareshnagar road entrance, 500072	
		46	24	123- Hydernagar	Kindikuntacheruvuhig tension line	
		47	24	123- Hydernagar	Hydernagar Community Hall	
		48	24	123- Hydernagar	Brundavan Colony Community Hall	
11	Cluster 27	49	24	123- Hydernagar	Bhagyanagar Phase-1	
		50	24	123- Hydernagar	Pragathi Nagar Pond	
		51	24	123- Hydernagar	HMT Shathavahana Community Hall	
		52	24	123- Hydernagar	Bheemuni Kunta	
		53	24	123- Hydernagar	Hydernagar Main Road	
12	Cluster 29	54	24	124-Allwyn Colony	Opp to Venkatesh Goud Corporator Party Office ,Allwyn Colony, Hyderabad -	
		55	24	124-Allwyn Colony	Sai Nagar west road, Hyderabad - 500 072.	
		56	24	124-Allwyn Colony	Sai Nagar East road, Hyderabad - 500 072.	
		57	24	124-Allwyn Colony	Near Jalakanya hotel park road, Hyderabad - 500 072.	
		58	24	124-Allwyn Colony	Laxmi Narasimha Temple, Hyderabad - 500 072.	
13	Cluster 30	59	24	124-Allwyn Colony	PJR Nagar bus stop,Allwyn Colony, Kukatpally - 500 072.	
		60	24	124-Allwyn Colony	Sikh Basthi main road, Hyderabad - 500 072.	

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		61	24	124-Allwyn Colony	Janmabhoomi Colony Ground, Allwyn Colony, Kukatpally - 500 072.	
		62	24	124-Allwyn Colony	Bathukamma Park at PJR nagarYellamabanda	
14	<b>Cluster 31</b>	63	24	124-Allwyn Colony	Shamshiguda, Allwyn Colony, Hyderabad - 500 072.	
		64	24	124-Allwyn Colony	Jaya nagar lake view bar and restaurant 500037	
		65	24	124-Allwyn Colony	ShamshigudaGrave Yard	
		66	24	124-Allwyn Colony	HMT Shathavahana Nagar	
		67	24	124-Allwyn Colony	Sai Charan Colony Community Hall	
		68	24	124-Allwyn Colony	Jayanagar Lake, 500072	
15	<b>Cluster 15</b>	69	24	<b>120 - Balanagar</b>	<b>Dilkushnagar, New Govt school, Balanagar - 500 042.</b>	
		70	24	<b>120 - Balanagar</b>	<b>TECMNSH company IDPL quarters balanagar 500042</b>	
		71	24	<b>120 - Balanagar</b>	<b>D Mart OppIdpl</b>	
		72	24	<b>120 - Balanagar</b>	<b>IDPL Water tank Bus stop, 500042</b>	
		73	24	<b>120 - Balanagar</b>	<b>Near Usha Company Gate, Opp. HAL Gate, 500042</b>	
16	<b>Cluster 28</b>	74	24	124-Allwyn Colony	NTR Nagar Main road, 500072	
		75	24	124-Allwyn Colony	Yellamabandaraithu bazar 500072	
		76	24	124-Allwyn Colony	YellammabandaRaitubazarOpposie	

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17	<b>Cluster 18</b>	77	24	121 - Kukatpally	Kukatpally Y junction, Kukatpally road - 500 072	
		78	24	121 - Kukatpally	Metro back side road,Kukatpally - 500 072.	
		79	24	121 - Kukatpally	Near Bus station, Prashanth Nagar park, Kukatpally - 500 072.	
		80	24	121 - Kukatpally	Near court, Prashanth nagar, Kukatpally - 500 072.	
		81	24	121 - Kukatpally	Near old traffic Police station,Kukatpally main road, Kukatpally - 500 072.	
		82	24	121 - Kukatpally	OppMaruthi Suzuki Service Center	
		83	24	121 - Kukatpally	Near narsingcollege,Prashanth Nagar park, Kukatpally - 500 072.	
		84	24	121 - Kukatpally	Prashanth Nagar Grave Yard	
18	<b>Cluster 26</b>	85	24	123- Hydernagar	HMT Hills	
		86	24	123- Hydernagar	HMT Hills Park	
		87	24	123- Hydernagar	Aditya Nagar Park	
		88	24	123- Hydernagar	Samatha Nagar Park	
		89	24	123- Hydernagar	HMT Hills Grave Yard	