



Expression of Interest (EOI) cum BID Invitation for
“Maintenance of Dual Gas and Oil fired Crematorium at Devunikunta Graveyard, 73-Vijayanagar
Colony, Khairatabad Zone, GHMC”

EoI cum Bid Notice NIT.No.14/EE/CIRCLE-12/KZ/GHMC/2021-2022, Dt.01.05.2021

01st May 2021



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Greater Hyderabad Municipal Corporation
O/o. EXECUTIVE ENGINEER, CIRCLE-12,
2ND FLOOR, GHMC BUILDING, KZ, GHMC
Phone No: 7995009078 and 8897507847

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SCHEDULE OF BID PROCESS

Bidders are invited to submit their Bids on or before the time, date and at the office for submission as indicated below. The Bids submitted after this time and date or at any other office other than indicated herein below will not be considered under any circumstances; unless notified by the Authority with full information of the altered time, date and the office for submission. Bid document shall be downloaded from “ <https://www.ghmc.gov.in>” under tenders notifications section.

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S No.	Event Description	Particulars
1	RFP downloadable from website (Date & Time)	02.05.2021 from 10.00 AM onwards
2	Pre - Bid Meeting at O/o. Zonal Commissioner, KHAIRATABAD ZONE, GHMC	04.05.2021 @ 01.00 PM
3	Bid Due date / Bid Submission date	04.05.2021 upto 02.00 PM
4	Address for communication & submission of Bid	O/o Executive Engineer, Circle-12, 2 nd floor, GHMC building, Khairatabad Zone, GHMC
5	Date & Time for opening of Technical Bid (Eligibility & Qualification Criteria)	04.05.2021 from 03.00 PM

6	Date & Time of opening of Financial Bid	04.05.2021 from 3.00 PM (Based on Technical Bids received, Date of financial bid opening might change and will be intimated accordingly)
7	Bid Security (Refundable)	<i>Rs.25,000/- (Rupees Twenty Five Thousand only) in the form of demand draft drawn in favour of the Commissioner, Greater Hyderabad Municipal Corporation payable at Hyderabad and drawn on any scheduled bank.</i>

Note: In case of any further clarification required the bidders may contact the Authority at eec12.ghmc@gmail.com or approach the O/o. The Executive Engineer, Circle-12, 2nd floor, GHMC Building, Khairatabad Zone, GHMC.

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1. INTRODUCTION

With an objective of providing Cremation facility for the Deceased persons in the GHMC limits the Gas and Oil Dual Fired Crematoriums constructed at Devunikunta Graveyard, 73-Vijayanagar Colony, Khairatabad Zone, GHMC. For the purpose of providing the cremation facility for persons expired with COVID 19 or Normal death persons the Crematorium is ready and for the purpose of maintenance the EOI is called.

2. BACKGROUND:

The Greater Hyderabad Municipal Corporation (GHMC) as a responsible ULB constructed the Gas and Oil Dual Fired Crematorium at Devunikunta Graveyard, 73-Vijayanagar Colony, Khairatabad Zone, GHMC for providing of Cremation facility in all weather conditions and reduction of pollution in the Greater Hyderabad Limits

SCOPE OF WORK & ELIGIBILITY:

Interested parties meeting the laid down bid eligibility criteria are requested to submit their counter proposal under Swiss Challenge Model for Maintenance of Crematorium including conduct of final ritual as per right of deceased persons.

Basis of Bid Evaluation

Quality cum Cost-Based Selection (QCBS) - Evaluation based on the cost committed by the bidder and the technical qualification of the bidder

Two Tier Process. First stage will involve Eligibility and Tech Evaluation. Financial bids of those who clear stage 1 scrutiny will be evaluated in stage two.

Bidder Prequalification

1. Should have Supervisor/ Work inspector with L.C.E, L.M.E , L.E.E qualification for operation of crematorium
2. Care taker of cremation process : 2 no's per shift
3. MOU with Commercial Gas cylinders Suppliers and HSD oil Suppliers for regular supply
4. Workers for maintenance of 50 m surroundings of the crematorium
5. ASH collection person and safeguard of Ashes.

Solution Quality

Parameters (assuming that each crematorium is utilized on an average for 2 dead bodies cremated per shift and cost per each body)

The following parameters will also be taken into consideration while evaluating counter proposals:

1. Cost of Maintenance (Fixed Cost & variable cost of Maintenance)
2. HSD oil and Gas cylinders per body
3. Fool-Proof Automation Features requiring low level of training or Management
4. Ease of Effluent Management
5. Cost of Effluent Management
6. Energy usage
7. Water supply through departmental bore well
8. Power utilization charges complete
9. Maintenance of Waiting area and Toilets
10. Declaration to work under the control Graveyard committee / GHMC committee which will be the governing body

4. Submission of EoI Cum Bid: Hard Copies: All the bidders shall produce hard copies of all the documents at the time of opening of technical bids.

4.1 mandatory condition from GHMC

I. The bidder will strictly work under the supervision of graveyard committee/GHMC which ever is the governing body.

II. Should have supervisor/ technical work inspector with L.C.E, L.M.E, L.E.E qualification of operation of crematorium.

III. Care taker of cremation process: 2 no's per shift.

IV. MOU with commercial gas cylinders suppliers and HSD oil suppliers for regular supply.

V. Workers for maintenance of 50 mts surroundings of the crematorium.

VI. ASH collection person and safeguard of Ashes.

VII. All water, power etc.. consumption charges will be borne by the agency.

VIII. The lowest quoted price after the evaluation by the committee the same price will be communicated to the grave yard committee/GHMC whichever is the governing body to display the amount for cremation at crematorium and collect from the diseased person family duly issuing the receipt of payment to the payee and the proper record shall be maintained.

IX. shal work in strict supervision by GHMC Deputy commissioner, Circle-12 and AMOH-12 coordination with grave yard committee

X. The prebid meeting will held in the chamber of Zonal commissioner will be intimated.

4.2 **History of litigation and criminal record:** If any criminal cases are pending against him/her/ partners at the time of submitting the Bid, the Bid will be summarily rejected. In this respect, the Bidder shall submit an affidavit to the effect that the history of litigation, criminal cases pending against him/her/partners furnished by him/her is true. In case, it is detected at any stage that the affidavit is false, he will abide by the action taken by the GHMC /Telangana State Government without approaching any court whatsoever for redress. He will however, be given suitable opportunity to offer his explanation before action is taken against him

4.2 The Commissioner, GHMC reserves the right either to accept or reject any or all Tenders at any stage without assigning any reasons.

4.3 The Bid submitted without Bid Security will be summarily rejected. The Bid Security of the successful Bidder will be returned when the Bidder has signed the Contract Agreement with the Employer and has furnished the required Performance Guarantee as specified in the document within 7 days from the receipt of the Letter of Acceptance.

4.4 The Bid Security will be forfeited:

(a) If a Bidder withdraws its bid during the period of bid validity. Or

(b) If the Bidder fails to accept the Employer's corrections of arithmetic errors in the Bidder's bid (if any), or

(c) If the Successful Bidder fails to sign the contract agreement with the Employer within the prescribed period, or

(d) If the Successful Bidder fails to furnish the Performance Security within the stipulated time.

4.5 The proposal should be submitted by consultancy firms in two parts. The two parts of the proposal are **Part 1: Technical Proposal** and **Part 2: Financial Proposal**. For a given Project, Stage -1 of the Evaluation shall consider the evaluation of the Technical Proposal (i.e. Part 1). The firm satisfying the eligibility criteria as mentioned in RFP shall only be considered for further evaluation. Under stage 2, the financial proposal of such firms as selected above shall be opened and evaluated.

4.6 The two parts of the Proposal (Technical proposal and Financial proposal) must be submitted on-line with all pages numbered serially, along with an index of submission as per procedure under e-tendering. The technical proposal is also required to be submitted in a hard bound form exactly as per submission made online with all pages numbered serially along with an index of submission. The Financial proposal is to be submitted online only. Submission in any other form shall not be acceptable. In the event, any of the instructions mentioned herein have not been adhered to, the Employer may reject the Proposal.

4.7 Employer will be at liberty to keep the credentials submitted by the Consultants at bidding stage, in public domain and the same may be uploaded by Employer on Employer's web-site. Consultants should have no objection if Employer uploads the information pertaining to their credentials as well as of their key personnel.

4.8 **Procedure for Bid Submission:** EoI cum Bid shall be submitted along with the filled in formats provided as appendices to this document in two cover system i.e (i) Technical Bid cover (ii) Financial Bid cover.

4.9 All envelopes shall be super scribed as NAME OF THE BIDDER and followed by "Maintenance of Dual Gas and Oil fired Crematorium at Devunikunta Graveyard, 73-Vijayanagar Colony, Khairatabad Zone, GHMC".

The EoI cum Bid shall be submitted on or before 3.00PM Hrs (IST) on 22th of April-2021. Submission by email or other electronic means will not be accepted. It is the responsibility of the interested party to ensure that it is delivered at prescribed address by the stated deadline through post/courier/ in person only. The Authority shall not be held responsible for any delay in delivery or lost in transit cases.

The EoI cum Bid shall be submitted through offline only and addressed to:

The Executive Engineer, CIRCLE-12 (MEHDIPATNAM),
KHAIRATABAD ZONE, Greater Hyderabad Municipal Corporation
Hyderabad: 500004 Tel: Cell No.8897507847 E-mail:
eec12.ghmc@gmail.com

For any assistance, Applicants can contact the following officer as per their convenience on the addresses given below:

The Assistant Engineer (HD) , Greater Hyderabad Municipal Corporation
CIRCLE-12 (MEHDIPATNAM), KHAIRATABAD ZONE Hyderabad:
500004, Tel: 7995009078 E-mail: eec12.ghmc@gmail.com

5. Technical Bid:

The applicant shall submit the following documents in sealed cover and same will be submitted in a sealed cover "Technical bidcover"

- i. Covering Letter as per Annexure-I
- ii. Details of the Applicant as per Annexure*-II
- iii. Bid security of Rs.25,000/- (Rupees Twenty Five Thousand only) in the form of demand draft drawn in favor of the Commissioner, Greater Hyderabad Municipal Corporation payable at Hyderabad and drawn on any scheduled bank, which shall be refundable. After completion of evaluation, the Bid security is returned to those applicants who are not qualified at Technical Bid stage immediately after completion of the bid evaluation process and the Bid security of the successful applicants will be returned after completion of their agreement period.
- iv. The participated bidder must submit turnover certificate.

6. Technical Evaluation: A Consultancy Evaluation Committee ("Committee") appointed by the Authority will examine the EOI submitted by the applicants based on the parameters such as **Cost of Maintenance (Fixed Cost & variable cost of Maintenance), HSD oil and Gas cylinders per body, Fool-Proof Automation Features requiring low level of training or Management, Ease of Effluent Management, Cost of Effluent Management Energy usage**. The Committee reserves the right to waive-of any shortfalls during evaluation, accept the whole or part of or

reject any or all responses to this Bid. The decision of the Committee is final and no correspondence is entertained in this regard.

7.Financial Bid submission:

The Bidder shall submit the financial bid online as per the **Annexure IV** in a separate sealed cover. If any applicant not quoted, their bid will summarily be rejected.

8.Selection Process:

The Committee will evaluate the financial bids of those Applicants who are qualified in technical evaluation. Mere submission of bid does not entitle the Applicants for qualifying in technical evaluation. After arriving at the L1, the committee shall decide the maintenance process.

Annexure I

(Covering letter to be submitted in the letter head of the applicant)

Date:

To,
The Executive Engineer,
Circle-12 (Mehdipatnam),
2nd floor, GHMC building
Khairatabad Zone,
Greater Hyderabad Municipal Corporation
Cell No.7995009078 and 8897507847,
E-mail: eec12.ghmc@gmail.com

**Subject: Expression of Interest (EoI) for "Maintenance of Dual Gas and Oil fired
Crematorium at Devunikunta Graveyard, 73-Vijayanagar Colony,
Khairatabad Zone, GHMC".**

Dear Sir

Having examined the EoI cum Bid, the undersigned, offers to submit the application in full conformity with the said EoI cum Bid. I/We have read the provisions of EoI cum Bid and confirm that these are acceptable to us.

I/We hereby declare that all the information and statement made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification at any stage of the selection process.

I/We understand that you are not bound to accept any proposal you receive. Also, at any stage, the process may be terminated without assigning any reason and without any liability to firms, whatsoever, it may be.

Thanking you.

Yours faithfully

Signature:

In Capacity of.....

Duly authorized to sign proposal for and on behalf of -----

Place

Annexure-II
Details of Applicant

a)	Name of the Applicant (Legal Name)	
b)	Country of incorporation	
c)	Legal Status	
d)	Year of Establishment	
e)	Registration details	(Enclose certificate of Incorporation/ Registration etc. as applicable)
f)	Address for Communication	
g)	PAN Number	Copy to be enclosed
h)	GST Number	Copy to be enclosed
i)	Brief description including details of its main lines of business	
j)	Name, Address, E-mail id and Contact Number of the Authorized Signatory, who is authorized to respond to this EoI	
k)	Any other information	

Signature of Authorized Signatory

Date:

Place:

Annexure - III
Technical bid

Sl.No.	Item
1	Maintenance of Dual Gas and Oil fired Crematorium at Devunikunta Graveyard, 73-Vijayanagar Colony, Khairatabad Zone, GHMC

Enclosures:

- i. Any Similar nature of work Experience in the Government/PSU/Private Organization
- ii. Plan of action for maintenance of Gas and Oil fired crematoriums Signed copy

(Signature, name and designation of the authorized
signatory)

Annexure IV

(FINANCIAL BID FOR MODEL-1 & MODEL-2)

[on the letter head of the Bidding firm]

EoI cum Bid Notice NIT.No.14/EE/CIRCLE-12/KZ/GHMC/2021-2022

Dt.01.05.2021

Date:

**The Executive Engineer,
Circle-12 (Mehdipatnam),
2nd floor, GHMC building
Khairatabad Zone,
Greater Hyderabad Municipal Corporation
Cell No.7995009078 and 8897507847, E-mail: eec12.ghmc@gmail.com**

**Sub :-“Maintenance of Dual Gas and Oil fired Crematorium at Devunikunta
Graveyard, 73-Vijayanagar Colony, Khairatabad Zone, GHMC”.**

Sir,

As a part of the Bid for the subject work, we here by submit the following as Bid price as our quote to the Greater Hyderabad Municipal Corporation Our financial quote is:

Sl. No	Item	IN INR	
1	Maintenance of Dual Gas and Oil fired Crematorium at Devunikunta Graveyard, 73-Vijayanagar Colony, Khairatabad Zone, GHMC (Per body)	(in figures)	
		(in words)	

We undertake to acknowledge that the bid evaluation be carried by the Committee authorized by the Authority and the decision of the Committee will be final and binding on us, financial bids of only those Applicants who are qualified in technical evaluation to be opened.

Applicant Signature

Note: The financial Bid to be submitted strictly as per the above format.
Noncompliance to the above format shall disqualify the firm's BID

Annexure - V

TECHNICAL SPECIFICATIONS OF Maintenance of Dual Gas and Oil fired Crematorium at Devunikunta Graveyard, 73-Vijayanagar Colony, Khairatabad Zone, GHMC

The machine specification as follows:-

Dual Gas AND Oil-fired Single Body Crematorium (Dual chamber with 5mm MS SHEET)AND combustion temperature of 850 to 1000 Degrees Centegrade Combustion Fan, Control Panel, and Auto/manual door and trolley with Air Pollution Control Device consist venturi scrubber, droplet separator, ID fan, water tank and pump, Chimney 30mtrs

Maintenance include:-

1. Supervisor/ Work inspector with L.C.E, L.M.E , L.E.E qualification
2. Care taker of cremation process : 2 no's per shift
3. Commercial Gas cylinders and HSD oil for cremation
4. Workers for maintenance of 50 m surroundings of the cremation
5. ASH collection person and safeguard of Ashes.
6. Any other item for maintenance of Crematorium.